



Millennium Challenge Account Belize

WE ARE
HIRING

JOIN OUR TEAM

Q OPEN POSITION

Specialist, Training

DEADLINE

FRIDAY, FEBRUARY 20, 2026

APPLY NOW

To submit applications, please email hr@mcabelize.gov.bz. The following documents should accompany your application:

-  Curriculum vitae
-  Cover letter confirming interest and availability.
-  Soft copies of higher education and/or professional certificates.
-  3 Professional references' contact information.

EMPOWERING MINDS, ENERGIZING BELIZE

About MCA-Belize & the Belize Compact

The Government of Belize (GoB) and the Millennium Challenge Corporation (MCC) signed a US\$125M grant agreement on September 4, 2024. MCC is a U.S. government agency focused on assisting countries and is dedicated to good governance, economic freedom, and investing in people. The goal of the Compact is to reduce poverty through economic growth in Belize by implementing an Education project and an Energy Project. The Compact is expected to enter into force in 2026 and be implemented over five years. The Parliament of Belize established an independent executing agency called the Millennium Challenge Account Belize (MCA-Belize) to undertake the rights, obligations, and responsibilities of the Government of Belize under the Compact. The MCA Belize is located in Belize City.

Only applications received through the email above will be considered. Any application received through any other channels will not be considered.

Only shortlisted applicants will be contacted for interviews.

NOW HIRING!

SPECIALIST, TRAINING



POSITION OBJECTIVE

The Training Specialist will support Sub-Activity 1.2: Equipping Educators and other Belize Education Project activities that include teacher training, school leadership training, and other professional development initiatives under the implementation of the Compact (from initiation to completion). The position will build collaborative relationships with project stakeholders and support oversight of budgets, contracts, contractors, and grantee performance related to training activities. The Training Specialist will work in close collaboration with the selected partners for the Equipping Secondary Educators Partnership and operate under the supervision of the Director, Quality of Secondary Education.

COMPENSATION

The basic salary for this position is between \$4,803.00 to \$6,533.00 BZD per month. Qualified candidates will be offered the minimum of the pay band, with opportunities to advance within the pay band based on performance. In exceptional cases, a candidate may be placed above the minimum based on prior experience and salary history, in compliance with MCA HR Policy. MCA-Belize also provides comprehensive benefits, including an allowable relocation cost for a foreign resident of up to a maximum of \$5,000.00 USD. *NOTE: This position does not include expat benefits.*

RESPONSIBILITIES

- Assist the Director, Quality of Secondary Education in the development, review, and implementation of training materials and professional development programs in close partnership with the selected partner(s) under the Program Partnership Solicitation (PPS).
- Oversee and support the management of grantee(s) and/or contractors' performance on training initiatives, ensuring alignment with approved scopes of work, timelines, and quality standards.
- Assist the Director, Quality of Secondary Education in engaging MCA Staff, MCC Staff, and Government counterparts to effectively integrate technical input into project planning, development, and implementation, including Terms of Reference, work plans, designs, supervision contracts, budgets, timelines, and monitoring mechanisms.
- Assist the Director, Quality of Secondary Education in ensuring that training materials, facilitation approaches, and professional development programs are of high-quality, pedagogically sound, and relevant to the Belizean context, and provide technical feedback to partners and contractors as needed.
- Support quality assurance of training delivery, including review of facilitation methods, participant feedback, and alignment with approved training standards.
- Coordinate closely with MCA Staff and Government counterparts, under the supervision of the Director, Quality of Secondary Education, to ensure effective oversight of training implementation and use across the Education Project, including active participation in field missions and site visits.
- Support the monitoring and use of training outputs and learning outcomes, in coordination with the Monitoring, Evaluation, and Learning (MEL) function.
- Identify implementation risks related to training relevance, delivery quality, and partner performance and propose adaptive solutions in coordination with the Director, Quality of Secondary Education.
- Maintain documentation and databases related to support reporting and communications, audits, and knowledge management.
- Collaborate with other Education project team members to ensure alignment across related Compact education activities, as assigned.

REQUIRED COMPETENCIES

- Bachelor's Degree in Education, Curriculum and Instruction, Teacher Education, Educational Leadership, Teacher Training and Development, or a related field
- At least five (5) years of progressively responsible experience in teacher training, professional development, education reform or related large-scale education programs at the secondary level.
- At least three (3) years' experience designing, leading or implementing teacher and/or school leadership training programs.
- Demonstrated experience managing or supporting programs aimed at improving teacher and school performance, including the development and delivery of professional development initiatives.
- Proven ability to coordinate and manage multiple stakeholders to achieve project objectives.
- Experience managing grants is an asset.
- Experience working on education projects at the secondary level is preferred.
- Experience integrating the principles of Universal Design for Learning (UDL) into education or training programs is strongly preferred.
- Excellent written and verbal communication skills in English are required.
- Demonstrated interpersonal, analytical, and problem-solving skills.
- Fluency in Belize Kriol and/or Spanish is preferred.

PREFERRED COMPETENCIES

- Master's Degree in Education, Curriculum and Instruction, Teacher Education, Educational Leadership, Teacher Training and Development, or a related field.

Applications should be submitted to hr@mcabelize.gov.bz with the subject: Vacancy - Specialist, Training. The closing date for receiving applications is Friday, February 20, 2026

Only applications received through the email above will be considered.
Only shortlisted applicants will be contacted for interviews.