



Millennium Challenge Account Belize

WE ARE
HIRING

JOIN OUR TEAM

Q OPEN POSITION

Specialist, TVET

DEADLINE

FRIDAY, FEBRUARY 20, 2026

APPLY NOW

To submit applications, please email hr@mcabelize.gov.bz. The following documents should accompany your application:

-  Curriculum vitae
-  Cover letter confirming interest and availability.
-  Soft copies of higher education and/or professional certificates.
-  3 Professional references' contact information.

EMPOWERING MINDS, ENERGIZING BELIZE

About MCA-Belize & the Belize Compact

The Government of Belize (GoB) and the Millennium Challenge Corporation (MCC) signed a US\$125M grant agreement on September 4, 2024. MCC is a U.S. government agency focused on assisting countries and is dedicated to good governance, economic freedom, and investing in people. The goal of the Compact is to reduce poverty through economic growth in Belize by implementing an Education project and an Energy Project. The Compact is expected to enter into force in 2026 and be implemented over five years. The Parliament of Belize established an independent executing agency called the Millennium Challenge Account Belize (MCA-Belize) to undertake the rights, obligations, and responsibilities of the Government of Belize under the Compact. The MCA Belize is located in Belize City.

Only applications received through the email above will be considered. Any application received through any other channels will not be considered.

Only shortlisted applicants will be contacted for interviews.



NOW HIRING!

SPECIALIST, TVET



POSITION OBJECTIVE

The TVET Specialist will support the Education Project Activity 2/3; Training and Transitioning to Work, which delivers high-quality, labor-market-responsive training and inclusive access to skills development opportunities under the Compact (from initiation to completion). The position will build collaborative relationships with project stakeholders and support oversight of budgets, contracts, contractors, and grantee performance related to TVET programs. The position operates under the supervision of the Director, TVET Education.

COMPENSATION

The basic salary for this position is between \$4,803.00 to \$6,533.00 BZD per month. Qualified candidates will be offered the minimum of the pay band, with opportunities to advance within the pay band based on performance. In exceptional cases, a candidate may be placed above the minimum based on prior experience and salary history, in compliance with MCA HR Policy. MCA-Belize also provides comprehensive benefits, including an allowable relocation cost for a foreign resident of up to a maximum of \$5,000.00 USD. *NOTE: This position does not include expat benefits.*

RESPONSIBILITIES

- Assist the Director, TVET in the development, review, and implementation of the Training and Transitioning to Work Activity.
- Support alignment of TVET programs with labor market demand, including engagement with employers, industry associations, and sectoral skills councils.
- Oversee and support the management of grantee (s) and/or contractors' performance on TVET programs, ensuring compliance with approved scopes of work, quality standards, and timelines.
- Support the design and implementation of transition-to-work mechanisms, including apprenticeships, internships, work-based learning, and job placement initiatives, ensuring balanced representation of women and men.
- Support the alignment of TVET programs with national qualification frameworks, certification requirements, and quality assurance standards.
- Assist the Director, TVET in engaging MCA-Belize Staff, MCC Staff, and Government counterparts to effectively integrate stakeholder input into planning, development, and implementation, including Terms of Reference, work plans, designs, supervision contracts, budgets, timelines, and monitoring mechanisms.
- Coordinate closely with all MCA-Belize Staff and Government counterparts, under the supervision of the TVET Director, to ensure effective oversight of TVET activities, including participating in field missions, technical reviews, consultations, and site visits.
- Support institutional strengthening and sustainability of TVET systems through capacity building and knowledge transfer beyond the Compact period.
- Maintain accurate documentation, databases, and records to support reporting, monitoring, audits, and communications.

REQUIRED COMPETENCIES

- Bachelor's Degree in Education, Technical and Vocational Education and Training (TVET), Education Workforce Development, or a related field.
- At least five (5) years of progressively responsible experience in TVET, workforce development, education reform, or large-scale skills development programs/projects.
- At least three (3) years of experience working in the TVET sector, including training institutions, employers, or industry partners.
- Demonstrated experience working with the private sector and/or employers is strongly preferred.
- Demonstrated experience supporting TVET quality improvement, including curriculum development, instructor training, or learning materials development.
- Demonstrated experience working on TVET policy or program reform is an asset.
- Demonstrated experience working with sectoral skills councils is an asset.
- Excellent written and verbal communication skills in English are required.
- Fluency in Belize Kriol and/or Spanish is preferred.
- Demonstrated interpersonal, analytical, and problem-solving skills.

PREFERED COMPETENCIES

- Master's Degree in Education, Technical and Vocational Education and Training (TVET), Education Workforce Development, or a related field.

Applications should be submitted to hr@mcbelize.gov.bz with the subject: Vacancy - Specialist, TVET. The closing date for receiving applications is Friday, February 20, 2026

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