



Millennium Challenge Account Belize

WE ARE
HIRING

JOIN OUR TEAM

Q OPEN POSITION

Specialist, Education Quality Assurance

DEADLINE

FRIDAY, FEBRUARY 20, 2026

APPLY NOW

To submit applications, please email hr@mcabelize.gov.bz. The following documents should accompany your application:

-  Curriculum vitae
-  Cover letter confirming interest and availability.
-  Soft copies of higher education and/or professional certificates.
-  3 Professional references' contact information.

EMPOWERING MINDS, ENERGIZING BELIZE

About MCA-Belize & the Belize Compact

The Government of Belize (GoB) and the Millennium Challenge Corporation (MCC) signed a US\$125M grant agreement on September 4, 2024. MCC is a U.S. government agency focused on assisting countries and is dedicated to good governance, economic freedom, and investing in people. The goal of the Compact is to reduce poverty through economic growth in Belize by implementing an Education project and an Energy Project. The Compact is expected to enter into force in 2026 and be implemented over five years. The Parliament of Belize established an independent executing agency called the Millennium Challenge Account Belize (MCA-Belize) to undertake the rights, obligations, and responsibilities of the Government of Belize under the Compact. The MCA Belize is located in Belize City.

Only applications received through the email above will be considered. Any application received through any other channels will not be considered.

Only shortlisted applicants will be contacted for interviews.



NOW HIRING!

SPECIALIST, EDUCATION QUALITY ASSURANCE



POSITION OBJECTIVE

The Education Quality Assurance Specialist will support the Education Project Sub-Activity 1.1: Quality Assurance in the implementation of the Compact (initiation to completion), building collaborative relationships with project stakeholders, supporting evidence-based decision-making, and overseeing aspects of the budget, contracts, and contractor performance. The Specialist will operate under the supervision of the Director, Quality of Secondary Education.

COMPENSATION

The basic salary for this position is between \$4,803.00 to \$6,533.00 BZD per month. Qualified candidates will be offered the minimum of the pay band, with opportunities to advance within the pay band based on performance. In exceptional cases, a candidate may be placed above the minimum based on prior experience and salary history, in compliance with MCA HR Policy. MCA-Belize also provides comprehensive benefits, including an allowable relocation cost for a foreign resident of up to a maximum of \$5,000.00 USD. *NOTE: This position does not include expat benefits.*

RESPONSIBILITIES

- Assist the Director, Quality of Secondary Education in the development, review, and implementation of Sub-Activity 1.1.
- Oversee and support the management of contractors' performance on Sub-Activity 1.1, ensuring compliance with the project requirements, timelines, and deliverables.
- Support stakeholder engagement with MCA Staff, MCC Staff, and Government counterparts to integrate technical input into project planning, Terms of Reference, work plans, budgets, timelines, and monitoring mechanisms.
- Contribute to institutional strengthening of the MoECST by supporting the development and application of quality assurance policies, standards, guidelines, and operational frameworks.
- Support the MoECST in the use of education data and quality assurance findings for performance monitoring, learning, and reporting in alignment with MCC's and MCA-Belize's Monitoring, Evaluation, and Learning (MEL) Framework.
- Identify implementation risks and propose mitigation strategies related to data integrity, contractor performance, institutional capacity, and system sustainability.
- Coordinate closely with MCA Staff and Government counterparts to ensure effective oversight of Sub-Activity 1.1, including participation in field missions, technical reviews, and consultations.
- Maintain accurate documentation, records, databases, and documentation to support reporting, audits, and communications.

REQUIRED COMPETENCIES

- Bachelor's Degree in Education, Education Leadership, Quality Assurance, or a related field.
- At least five (5) years of progressively responsible experience in education reform, quality assurance, education systems strengthening, or related large-scale programs/projects.
- Demonstrated experience working on educational policy, institutional reform, school supervision, or system-level initiatives.
- Experience applying quality assurance processes to improve teaching, learning, and school performance, including the review, development, and evaluation of training and learning materials.
- Strong analytical, interpersonal, and problem-solving skills.
- Excellent written and verbal communication skills in English.
- Fluency in Belize Kriol and/or Spanish is preferred.
- Knowledge of the Belize education system is an asset.

PREFERED COMPETENCIES

- Master's degree in Education, Education Leadership, Quality Assurance, or a related field.
- Familiarity with using data to drive quality assurance.

Applications should be submitted to hr@mcbelize.gov.bz with the subject: Vacancy - Specialist, Education Quality Assurance. The closing date for receiving applications is Friday, February 20, 2026

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