

**THE GOVERNMENT OF BELIZE**

**THE SARSTOON TEMASH INSTITUTE FOR INDIGENOUS MANAGEMENT (SATIIM)**

**FAHINA: RE-BRANDING THE CREATIVE INDUSTRY OF MAYA WOMEN IN BELIZE**

**CONSULTANCY SERVICES FOR PROJECT MANAGER**

**REQUEST FOR EXPRESSIONS OF INTEREST**

The Sarstoon Temash Institute for Indigenous Management (SATIIM) has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to USD130,000 towards the cost of “Fahina: Re-Branding the Creative Industry of Maya women In Belize” Project and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than The Sarstoon Temash Institute for Indigenous Management (SATIIM) shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

The Sarstoon Temash Institute for Indigenous Management (SATIIM), the Executing Agency, now wishes to procure consultancy services for a Project Manager.

The objective of the consultancy is to manage all administrative and budgetary requirements to fulfil grant conditions as contracted between CDB/CIIF and SATIM. The duration of the assignment is expected to be for 12 months.

The Sarstoon Temash Institute for Indigenous Management (SATIIM) now invites interested eligible individual consultants to submit Expressions of Interest indicating qualifications and experience required to provide these consultancy services.

Consultants shall be eligible to participate if:

- (a) the persons are citizens or *bona fide* residents of an eligible country;
- (b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country; and
- (c) eligible countries are member countries of CDB.

The attention of interested Consultants is drawn to Section 5, paragraphs 5.15 to 5.17 of the Procurement Policy for Projects financed By CDB (2019) setting forth CDB’s policy on conflict of interest.

In the assessment of submissions, consideration will be given to qualifications and experience on similar assignments. All information must be submitted in English. Further information may be obtained from the first address below between 8:00 a.m. and 5:00 p.m. Monday to Friday.

Proposals must be received by way of electronic mail at [info@satiim.org.bz](mailto:info@satiim.org.bz) no later than **4:00 p.m. on Monday, May 25, 2020**. **Expressions of Interest should include the Curriculum Vitae of the applicant and shall be clearly marked “Expression of Interest – Consultancy Services for Project Manager”.**

Following the assessment of submissions, the most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. The Sarstoon Temash Institute for Indigenous Management (SATIIM) reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not engaging the services of any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.